Job Title	Youth Support Worker
Location	John Tallack Centre, Cullompton
Employing Organisation	Involve Voluntary Action in Mid Devon
DBS	Mandatory Enhanced
Reporting to	Senior Community Youth Worker
Hours of Work	6 hours per week, term time. Plus, four weeks in the summer holidays (Monday evenings, 6pm – 9pm, Wednesday evenings, 6pm – 9pm). Fixed term contract until end of March 2027, with potential for extension.
Pay Scale	FTE £25,904.34

Working with the Senior Community Youth Worker and Youth Work team, you will assist in the planning, delivery and evaluation of regular youth provision, based at The John Tallack Centre in Cullompton.

- Engage young people in face-to-face youth work in open access and targeted provision during evening sessions.
- Ensure young people are engaged in, and have the opportunity to, influence the planning, delivery and evaluation of youth provision.
- Contribute to the planning of a fun and educational curriculum that engages, inspires and challenges young people appropriately.
- Develop a relationship with young people based on respect and trust, ensuring they have a safe place to develop their identity and place in society.
- Recognise, reward and celebrate young people's achievements, learning and successes.
- Demonstrate consistently high standards of practice that put the needs of young people at the forefront of all activity.
- Establish boundaries and challenge inappropriate behaviour.
- Resource and building duties, which may include opening buildings for service delivery use and securing after, preparing buildings/resources, checking their suitability for use.
- Attend regular training and development opportunities to maintain an up-to-date knowledge.
- Undertake administrative tasks which assist with maintaining effective recording systems for youth work.
- Identify opportunities for improving day to day procedures and processes within the team or work area, and contributing these to team planning, to support the continuous improvement of services.
- Operate in accordance with organisational policy and procedures and relevant standards for youth work.
- Be a team player who is prepared to share ideas, make best use of resources, have a go at new things and have fun!

Person Specification

Youth Support Worker

Requirements	Essential (E) or Desirable (D)
Qualifications	
JNC recognised Level 3 Certificate/Diploma in Youth Work Practice	D
Literacy and numeracy skills fitting for the post	E
Experience	
Experience of working with young people individually or in groups and in a variety of settings which demonstrate the ability to engage young people, establish rapport and maintain positive relationships	D
Knowledge and Skills	
Well-developed interpersonal skills, with the ability to establish and maintain good relationships with young people	E
Knowledge of the needs of adolescents and the issues that affect young people's lives	E
Patience, flexibility and resilience	E
Group work skills	E
The ability to treat young people's concerns with respect, tact and sensitivity, while being aware of the limits that are required by confidentiality, (Fraser) competence and the boundaries that govern the youth/youth worker relationship	E
Working knowledge and understanding of the work practices, processes and procedures relevant to youth work	D
Good written and verbal communication skills	E
Ability to work as member of a team	E
Able to establish boundaries and challenge inappropriate behaviour	E
Other	
Commitment to equality and diversity	E
Commitment to health and safety	E
Transport means to undertake the duties of the post	E
Commitment to ongoing training and development	E

To apply, please send your CV and cover letter to sophia@involve-middevon.org.uk

If you have any questions or for an informal chat, please contact Sophia on 07842 022942 or email sophia@involve-middevon.org.uk